



## RULES AND REGULATIONS

### 1. Management

The Community Garden is managed by the elected committee members of the Coogee Community Garden WA Inc. and will be guided by its constitution and the licence agreement with the City of Cockburn.

### 2. Operating Hours

The garden use for members is gated and will be open to the public during the hours of.

- Every first Sunday of each month except Christmas, Boxing Day, ANZAC Day and Easter, unless otherwise advised.

The member garden will be locked outside the permitted hours of use.

### 3. Obtaining an Individual Plot

Any local resident who becomes a member of the Coogee Community Garden WA group has access to the general garden and is *eligible* to be allocated an individual plot in accordance with the following:

- **Initially**, each gardener is entitled to apply for one or more individual plots.
  - First come first serve basis.
  - Preference will be given to those who volunteer at the garden.
- **Wait List:** following the initial allocation of plots, if no plots are available at the time of application, the Applicant's name will be placed on a wait list, and they will be advised when a plot becomes available. This allocation will be based on the below criteria:
  - Date of application (first come first serve);
  - Physical needs of the Applicant; and
  - Type of plants that the Applicant wishes to grow.
- Plots are leased for 12-month terms.
- Other individuals or organisations may also be eligible for an individual plot at the discretion of the Coogee Community Garden WA management committee.

## 4. Fees

There is an annual fee for the general garden and for an individual garden plot. Fees will be:

- Determined by the Coogee Community Garden WA Management Committee.
- Subject to change.
- Issued at the beginning of each financial year and due before the Annual General Meeting.

## 5. Membership

Any local resident wishing to apply for membership must complete and sign an application form. The form can be provided by email [coogeeardenwa@gmail.com](mailto:coogeeardenwa@gmail.com) or available online at <https://www.cockburncommunitygroups.com.au/>

Membership with the Coogee Community Garden does not guarantee an individual plot

It is a condition of membership to advise the Management Committee of:

- Change of address or contact details; and
- Anything that may change their eligibility to hold a plot.

## 6. Forfeiture of Individual Garden Plots

Individual plots are allocated to a person or persons and are not transferable without the permission of the Garden Management Committee.

- If a gardener no longer wishes to maintain their plot they must:
  - Advise the Committee; and
  - Return their key.
- The plot will then be allocated to a member on the waitlist.

## 7. Responsibilities of Gardeners for their own Plots

Gardeners are responsible for the maintenance of their own plot and the area immediately around their plot throughout the year, this includes;

- Keeping plots and the area immediately surrounding free from weeds;
- Removal of rubbish and any items that may obstruct pathways.
- Notifying the management committee of any circumstances that will prevent them from maintaining their plot.
- Not changing the size or material of the provided plot.

## 8. Responsibilities of Gardeners for Maintenance of the Garden

All members of the garden are to take responsibility for cleanliness and maintenance of the common areas.

- This includes participation in busy bees as required
  - Work undertaken may be maintenance and cleaning including that of pathways, compost bins, mulching, weeding, and pruning.

- Busy Bees will be every Sunday 9am – 11am except Christmas, Boxing Day, ANZAC Day and Easter. unless otherwise advised.

## 9. Responsibilities of Gardeners for the Security of the Garden

All gardeners will be provided with a key/code to the garden shed upon approval of their application. Gardeners must:

- Retain the key/code;
- Not pass it on without prior consent of the management committee
- Advise the management committee should they lose their key and pay for a replacement key should they lose theirs; and
- Return the key upon forfeiting their plot.

The management committee will take responsibility in securing the garden outside the permitted hours of use, however:

- Gardeners must close and lock the gate when exiting the garden;
- The shed and storage areas must be kept locked when not in use; and
- All community garden tools must be in the shed when not in use.

## 10. General Conduct in the Garden

Gardeners and visitors are to respect the garden and surrounding reserve as a community space, therefore the following behaviour will not be tolerated:

- Abusive or threatening language and/or behaviour.
- Consumption of excessive alcohol.
- No smoking in the shed.
- Illicit drugs.

Each gardener is entitled to quiet enjoyment of the facility as a whole and of their plot. The following is **prohibited**:

- Removing produce, plants or equipment from another gardener's individual plot without permission from the owner.
- Lighting fires.
- Incinerating vegetation or rubbish.
- Bringing pets into the garden.
- Unaccompanied children – children are welcome but must be supervised by an adult.
- Building or construction activities
  - Before 7am or after 7pm Monday to Saturday
  - At all on Sundays or Public Holidays.

## 11. Dangerous Material and Plants.

- Only plants approved by the Community Garden management committee will be allowed onsite (see Appendix A)

- No toxic or poisonous plants are to be brought onsite.
- If you are not sure what is dangerous, please contact the management committee.
- No dangerous goods (e.g. Barbed wire) are to be brought on site)

## 12. Rules Surrounding Produce Grown in the Community Garden

- Gardeners are not allowed to sell plants or produce grown in the community garden for private profit.
  - However, on occasion produce and plants may be sold as a fundraising venture at the sole discretion of the management committee.

## 13. Environmental Impact Management

Coogee Community Garden strives to be an ecologically mindful community facility and has the following rules and recommendations;

- The use of compost bins and worm farms are strongly encouraged;
- Recyclable products/materials should be re-used if possible and then recycled; and
- All non-recyclable rubbish is to be removed from the garden and disposed of mindfully.

The City has a Water Operating Strategy which requires adherence to a water use threshold. The following water conservation methods are encouraged;

- The use of mulch, water retention crystals and other waterwise products are encouraged.
- Gardeners are to avoid water wastage with all hoses being handheld and not left unattended.
- The garden as a whole will be on a timed automated reticulation system to assist with Water Operating Strategy compliance.

The community garden management committee is responsible for the management of vermin and pests.

- The community garden will endeavour to limit the use of herbicides and pesticides.

## 14. Disputes

Please send through disputes via email or letter to the Committee at [cooogegardenwa@gmail.com](mailto:cooogegardenwa@gmail.com)

- The committee will address the issue as directed by Part 4 in our constitution.
  - For a copy of our constitution, please follow the link for the Model Rules which we have adopted.

<https://www.commerce.wa.gov.au/consumer-protection/model-rules>

## Appendix A - List of Approved Plants

Plant listings will be reviewed every 6 months.

Members can apply to the Management Committee for plants to be added or removed from the list.

- Alfalfa Sprouts
- Apple
- Apricot
- Artichoke
- Asparagus
- Avocado
- Banana
- Bean Sprouts
- Beans
- Beets
- Blueberries
- Bok Choy
- Broccoli
- Brussels Sprouts
- Cabbage
- Carrots
- Cauliflower
- Celery
- Cherries
- Corn
- Cucumber
- Eggplant
- Fennel
- Figs
- Garlic
- Grapefruit
- Grapes
- Honeydew Melon
- Kale
- Kiwifruit
- Kumquat
- Leeks
- Lemons
- Lettuce
- Limes
- Loquat
- Mandarin
- Mangos
- Mulberries
- Mushrooms
- Nectarines
- Olives
- Onions
- Oranges
- Parsnip
- Passion Fruit
- Peaches
- Pears
- Peas
- Peppers
- Plums
- Pomegranate
- Potatoes
- Pumpkin
- Quince
- Radishes
- Raspberries
- Rhubarb
- Rockmelon
- Shallots
- Snow Peas
- Spinach
- Sprouts
- Squash
- Strawberries
- String Beans
- Sweet Potatoes
- Tomato
- Turnip
- Watermelon
- Zucchini