

SPEARWOOD PROGRESS ASSOCIATION

Minutes

Minutes are confidential and should not be circulated beyond the member/contact group.

Meeting date: 6.30 pm-8.05pm Tuesday, 8 January 2019

Meeting location: Community Room, Spearwood Library

Purpose of meeting: Develop future group strategy.

Present: Antony Svilicich (Chair), Alex Campbell, John Cunai, Michelle Cohen, Liz Davey, Dollin Knight, Paula McLay, Neil Smith, Karen Vann, Len Glamuzina, Rosemary Fielder, Simone Sieber (City of Cockburn)

Apologies: Aryo Stokes

- 1. Introduction.** Antony Svilicich chairs meeting and welcomes attendees. Attendance is recorded, quorum is present. Minutes from previous meeting (4 December 2018) are accepted without alteration and signed. Meeting guidelines distributed and signed.
- 2. Actions from previous meeting (4 December 2018).**
 - Paula looked at group document depository. Not clear what best option is, especially if Minutes are to be confidential. Password protected areas in the SPA website, i-Cloud and Googledrive options were discussed. Hardcopy of minutes is being kept in a file.
Action: Antony to investigate Googledrive option.
 - Antony has registered SPA with City of Cockburn Community Development Group. City of Cockburn will help develop a website for the group. Need to decide on what content it contains. Can base it on what other groups have, tends to include history of area and events. City of Cockburn suggest having a logo. Simone says that they have a graphic designer who can make up logos, the group needs to suggest what images/ideas should be displayed, the designer can come up with a range of logos and the group can select one. Olive trees, market garden vegetables and the native endemic Spearwood tree (not bush) used to make spears were all suggested. Could have a "select the logo" competition to get publicity/new members.
Action: Paula to circulate ideas of possible website content and logo ideas to group and collect as many suggestions as possible.
 - Insurance. Paula/Antony to have submitted public liability insurance forms to City of Cockburn Community Development Group. Action not completed.
Action: Paula/Antony to have submitted public liability insurance forms to City of Cockburn Community Development Group.
 - Karen circulated "Generative Speaking" document. The document has suggestions on improving listening and communication skills.
 - Rockingham Rd Upgrade meeting with City of Cockburn, Mon 10 Dec. Members of the Phoenix Working Group and many members of SPA attended the meeting. Cockburn have a couple of plans for the road (mostly differing on right hand turn provisions, main entry into Phoenix shopping centre and number of roundabouts). Displays in Phoenix planned for Jan/Feb. Concerns were raised about narrowing of the road causing difficulties for emergency vehicles (other vehicles can't move out the way), difficulty of buses navigating the roundabouts, and whether pedestrian crossings would still be needed. John says the planning goes back to 2006, and the City of Cockburn are looking to do this portion of the Phoenix revitalisation since they have control over this part (other sections need support of many stakeholders).

Refurbishing Rockingham Rd might encourage other stakeholders to improve their premises. Arrangements for Rockingham Rd are still fluid – the big aim is beautification and having a people-friendly area. Details will depend of community and stakeholder input.

3. SPA Committee & Membership.

- New Committee Member position. Tricia Cleary (Committee Member) has resigned from the group. Discussion around number of people who have been involved with the group over the last few months, but who no longer are. Generally reasons are unknown, but some may simply be the individuals interests don't align with the group. Some people have just "disappeared" and do not respond to emails. Michelle Cohen nominated for the vacant committee seat, seconded by John, and accepted by the meeting. Both Antony and Rosemary have experience with Neighbourhood Watch, Rosemary can be Neighbourhood Watch representative to the SPA committee (note: not a committee position).
- Membership of SPA. Until now have not formally had members to the group. Membership fees were discussed, and currently set to \$0; to be revised later. Membership would run for a year, or until Rules of Association (formerly Constitution) developed and Incorporation. Membership forms circulated and signed. SPA formally has 11 members.

Action: Paula to update membership list.

- Privacy of membership list. Discussion of privacy of membership list and contact details. Paula maintains the membership list, which includes names, addresses and contact details. This will not be circulated from now. Members to advise Paula if details change. Emails to the group will be circulated with email addresses in the bcc field, so the email addresses will be invisible. Email replies can still be "reply all" or just to the individual who initiating the email – please don't clutter up email addresses using reply all unless it is required. Committee may choose to exchange phone numbers if they wish.

Action: Paula to circulate Minutes and Agenda using bcc to hide email addresses.

Meeting Break

(During break Antony says the library has some good DVDs on Cockburn, including Spearwood.)

4. Main meeting issue: Future group strategy.

- SPA operating structure. Discussed having some issues being looked at subgroups to the main SPA committee. Suggested having general groups (ie events, conservation/environmental, heritage, art) and specific groups (ie community garden) – possibly setting up at next meeting. Can mention these groups to help attract new membership. Query on how to actually start action on a topic. Simone says to contact her and she can find out the relevant guidelines. Karen asks John on how started the memorial wall project – essentially a few people have meeting with City of Cockburn. Replacing the fencing on Spearwood Ave cost about \$80,000, budget for the walls is about \$40,000. Lengthy discussion of semi-derelict Chicken Treat building on Rockingham Rd. City of Cockburn was going to contact owners, and it has been slightly tidied up. Suggested approach to involving SPA in this issue was for SPA to have meeting with Andrew Trosic/Daniel Arndt (John says Councillors might have information too, but he tends to bypass them) at City of Cockburn, find out what has been done and can be done and if SPA can apply some pressure. There are restrictions of what can be done on private property, and this depends on by-laws in different local government areas. Discussed if SPA should have copy of City of Cockburn by-laws, but agreed interpretation would be problematic – best to see what

Cockburn's interpretation is. Note, WA SAT committee can overrule Cockburn any time. Owner may not want to demolish building because rates may increase and may be regulations on timing of rebuilding. Liz and Karen particularly interested in topic – suggest working with owner to paint murals on building to beautify it before it is demolished, or having community gardens or a bike depository on site. Could use success on Chicken Treat building to attract more SPA members. Simone says she will investigate situation.

Action: Paula to circulate list about forming subgroups.

Action: Paula/Antony to receive feedback from Simone on derelict Chicken Treat building.

- Publicity to attract new members. Read over a list of options (Cockburn Community Group listing, article for Cockburn Soundings, school newsletters, public noticeboards, electronic/hardcopy newsletters, flyers, public meetings); viewed positively but no decisions made. Running notices in sport club newsletters was suggested. It was agreed that the group should have a Facebook page, preferably for information, not chatting, but will require about 3 posts a day to keep it active. Needs to be monitored – Antony and Michelle are interested in Facebook. Discussed having a publicity subgroup, Neil says it may be possible to get a local newspaper editor to run a Spearwood column. John suggested working with City of Cockburn on joint Rockingham Rd information session and membership drive. Approach Andrew Trosic to see if he is interested. Could have public meeting at Spearwood Primary School during day or evening around mid February (around time City of Cockburn will have Rockingham Rd displays in Phoenix Shopping Centre). Andrew could speak about the options and ask for input. Could be advertised with flyers and ads in local paper. SPA could sign up new members at event. Probably try and keep this event focused on Rockingham Rd, a public meeting on the wider Phoenix revitalisation could be done sometime in the future. Need to have SPA Facebook and website set up before hand so people can interact immediately, Simone says website could be set up very quickly. City of Cockburn can help in designing flyers and help in membership drive. Simone indicates a public noticeboard is available for group use (on Spearwood Ave, just after Bullfinch St as you drive toward Stock Rd).

Action: Michelle/Antony to set up and operate Facebook.

Action: John to approach Andrew Trosic about a joint public meeting on the Rockingham Rd revitalisation.

- Cleaning up Spearwood – Shopping Trolleys. Suggested that problem with stray shopping trolleys has got worse since plastic bag ban. Antony says he will go see the Phoenix Woolworth's manager about trolley issue. May also ask for community funding, but may not be able to receive this if not incorporated. John says there is a long history with this – was at a meeting 9 years ago with the shopping centre, Mayor and rangers – the rangers had 250 shopping trolleys at the depot and the big shops were not interested in even collecting them. John says he and Len are seeing the Phoenix centre management about the issue. IGA shopping trolleys also stray.
- Action: John/Len/Antony to approach Phoenix Woolworths manager/Phoenix centre management about stray shopping trolley issue.

Insufficient time to discuss the other issues on the agenda.

- 5. Next meeting.** Next meeting arranged for Tues 12 February. Karen unable to attend that date. Topic of meeting will be subgroups.

Action: All to schedule in next meeting for 6.30pm on Tues 12 February in the Community Room at the Spearwood library.

Minutes Approved

Antony Swilford
Name

A. Swilford
Signature

12/2/19
Date